

# NEMPET, Inc.

NorthEastern Microbiologists: Physiology, Ecology and Taxonomy

## PRESIDENT

Craig D. Phelps, Ph.D.  
Rutgers University

## TREASURER

Mary Allen, Ph.D.  
Hartwick College

## SECRETARY

Michael J. Hanophy, Ph.D.  
St. Joseph's College

## BOARD OF TRUSTEES

Christa Chatfield, Ph.D.  
SUNY Cortland

Michael P. Labare, Ph.D.  
U.S. Military Academy

Michael J. Hanophy, Ph.D.  
St. Joseph's College

Elizabeth Hutchison, Ph.D.  
SUNY Geneseo

Craig D. Phelps, Ph.D.  
Rutgers University

Jeffrey Werner, Ph.D.  
SUNY Cortland

## First Annual Meeting of NEMPET, Inc.

**MinnowBrook Conference Center, Blue Mountain Lake, NY**

**June 27, 2015**

- Craig Phelps called the meeting to order at 4:30 PM. The following people were in attendance: Mary Allen, Christa Chatfield, Ginnie Edgcomb, Doug Eveleigh, Yuri Gorby, Ruth Gyure, Michael Hanophy, Jean Huang, Betsy Hutchinson, Michael Labare, Lorraine Olendzenski, Craig Phelps, and Jeff Werner.
- Craig explained the process of incorporation as a not-for-profit 501(c)(3) organization in the state of New Jersey. For purposes of the incorporation, the founding trustees are Craig Phelps, Mike Labare, Ruth Gyure, and Esther Angert. Craig also served as the registered agent for NEMPET, Inc.
- Once the 501(c)(3) incorporation materials are filed with the I.R.S., NEMPET will receive a Tax ID number and can file for tax exempt status in New York, New Jersey, and federally.
- Craig reviewed the proposed Bylaws, noting the dates of the fiscal year, the number of trustees, the officers of the corporation, etc.

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**MOTION 2015 BOT 1: Michael Labare** moved to **approve the proposed Bylaws.**

2<sup>nd</sup> (Christa Chatfield)

**Motion** carried (unanimous)

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**MOTION 2015 BOT 2: Michael Labare** moved to **increase the number of trustees to 6.**

2<sup>nd</sup> (Jeff Werner)

**Motion** carried (unanimous)

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- Christa Chatfield, Michael Labare, Michael Hanophy, Betsy Hutchison, Craig Phelps, and Jeff Werner volunteered to serve as trustees.

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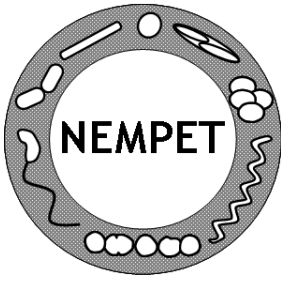
**MOTION 2015 BOT 3: Mike Labare** moved to **approve the new slate of trustees.**

2<sup>nd</sup> (Ruth Gyure)

**Motion** carried (unanimous)

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**MOTION 2015 BOT 4: Mike Labare** moved that **Craig Phelps** serve as President, **Mary Allen** serve as treasurer, and **Michal Hanophy** serve as secretary of NEMPET, Inc.  
2<sup>nd</sup> (Christa Chatfield)  
**Motion** carried (unanimous)

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- Craig noted that banking will eventually move online and that he is looking into options for paying registration fees online as well. He further noted that there may be more opportunities for fundraising with NEMPET's new status as a not-for-profit and with the increased attendance over the past few years.

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**MOTION 2015 BOT 5: Mike Labare** moved to **adjourn**.  
2<sup>nd</sup> (Mary Allen)  
**Motion** carried (unanimous)

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- The meeting was adjourned at 5:25 PM.

Respectfully submitted,

Michael J. Hanophy  
Secretary